

Coach Permits – Level 1 & 2

* Level 0 (Club Coach) Coach permits are applied for by the Club

Log into your Ridernet Profile: www.ridernet.com.au

Click on EVENTS



HOME NEWS **EVENTS**

YOUR NAME ▼



Click on Manage Events



HOME NEWS EVENTS

NAME ▼

Events

Barry Surawski > Profile > Events

State: Club: Discipline: Find:

Member #:

Name	State	Club	Discipline	Start Date	End Date
2022 FIM Oceania Speedway Championship	National	Motorcycling Australia	Speedway	28/12/2022	28/12/2022
2022 Australian Speedway Six Six Six Championship	National	Motorcycling Australia	Speedway	02/01/2023	11/01/2023

Click on Search



HOME NEWS EVENTS

NAME ▼

Events

Status: State: Register: Find:

Coach Permits – Level 1 & 2

Click on ADD +



HOME NEWS EVENTS

NAME ▾

Events

Status: All Open State: All Register: Any Find:

Search

EVENT	CLUB	TYPE	DISCIPLINE	START DATE	LOCATION	STATUS	ADD +
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DETAILS: Fill in the Required information then choose Next >>



HOME NEWS EVENTS

NAME ▾

Event Details

* Required Fields

× Close

Details Registration Clubs & Locations Officials & Endorsements Classes Supp Regs Products & Questions

Status	Draft
State	* QLD ▾
Event Name	* COACH NAME - EVENT - DATE
Permit Type	Coaching
Event Type	* Coaching ▾
Event Discipline	* Motocross (MX) ▾
Event Short Description	* COACH NAME - EVENT - DATE Any other information relating to your coaching event

Fill in the required fields then choose Next >>

Event Image

Next >>

Updates

Please Note: The "Updates" button displays User information. It does not update the event

Coach Permits – Level 1 & 2

REGISTRATION



HOME NEWS EVENTS

NAME ▼

Event Details

X Close

Details Registration Clubs & Locations Officials & Endorsements Classes Supp Regs Products & Questions

	Date	Time
Event Start *	<input type="text"/>	<input type="text"/>
Event End *	<input type="text"/>	<input type="text"/>
Entry Start *	<input type="text"/>	<input type="text"/>
Entry End *	<input type="text"/>	<input type="text"/>
Late Entries Close	<input type="text"/>	<input type="text"/>
Check In Open	<input type="text"/>	<input type="text"/>

Fill in the required fields

Include in calendar?

One event licence accepted?

Check this box if you DO NOT intend to use to use Ridernet for registration

Registration URL

Entry fee

ADD FEE

Late Entry Fee

This event is refundable

Restrict registrations?

<< Prev

Next >>

Click Next >>

Updates

If you are accepting One Event Licences please have your Entry End date on the day of the event of a day before so riders can purchase a One Event Licence.

MQ offers professional coaches an Annual Coaching incentive. This allows coaches to take online registrations.

Coaches not on this incentive will need to choose that you DO NOT intend to use Ridernet for registrations.

You can add a link to your website/social media to take external registrations.

CLUBS & LOCATIONS



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NAME ▼

Event Details

X Close

Details Registration Clubs & Locations Officials & Endorsements Classes Supp Regs Products & Questions

Add Club

Coaches are not required to add a club

* Add Location

Add location - this is the venue name not the club name. Eg. Benaraby Raceway

* Add Contact

Add Contact

<< Prev

Next >>

Click Next >>

Updates

Coach Permits – Level 1 & 2

Add Location

Event Club Location X Close

Search Locations

Find: State: New Location + Search

Name	Address	Lic. No.	State	
Cambridge Moto Park	51 Cranston Parade Cambridge TAS 7170	123	TAS	Select
Goulburn Moto Park Track B	135 Speedway Road Goulburn NSW 2580	25117	NSW	Select
Goulburn Moto Park Track C	135 Speedway Road Goulburn NSW 2580	25118	NSW	Select
Goulburn Moto Park Track D	135 Speedway Road Goulburn NSW 2580	25119	NSW	Select
Goulburn Moto Park Track E	135 Speedway Road Goulburn NSW 2580	25120-D	NSW	Select
Qld Moto Park	110 Goan Rd Wyalong QLD 4310	MQ22024	QLD	Select

Event Details X Close

Details Registration

Add Club

Add Location

Add Contact

<< Prev Next >>

Updates

Event Club Location X Close

Location: Qld Moto Park Change Location

Club Name:

Primary Location: ☒ Tick Primary Location

☒ Confirm landholder permission

By ticking this box I confirm that all landholder permissions have been obtained to use the land for the Event

Save

Event Details X Close

Details Registration

Add Club

Add Location

Add Contact

<< Prev Next >>

Updates

Coach Permits – Level 1 & 2

Add Contact

The screenshot shows the 'Event Club Contact' form within the 'Event Details' section. The form has a 'Close' button in the top right. The form fields are: Club name (dropdown menu), Contact Name (text input), Contact Email (text input), and Contact Phone (text input). A 'Save' button is at the bottom left of the form. Red annotations include: 'Select your name or the venue name from the drop down list.' pointing to the Club name dropdown; 'Fill out Contact Name Email & Phone' pointing to the contact fields; and 'Click Save' pointing to the Save button. On the left sidebar, there are buttons for 'Add Club', 'Add Location', 'Add Contact', and 'Updates'. A red arrow points from the 'Add Contact' button to the 'Next >>' button with the text 'Once you have click Save, please click Next >>'.

Event Details Close

Details Registration Clubs & Locations

Add Club

Add Location

Club Name	Location Name	Location
	Qld Moto Park	1

Add Contact

<< Prev Next >>

Updates

Event Club Contact Close

Club name: Qld Moto Park (QLD)

Contact Name: Name

Contact Email: 0400123456

Contact Phone: name@email.com

Save

Click Save

Select your name or the venue name from the drop down list.

Fill out Contact Name Email & Phone

Once you have click Save, please click Next >>

COACH / OFFICIALS

The screenshot shows the 'Event Details' page with the 'Officials & Endorsements' tab selected. The page has a 'Close' button in the top right. The tabs are: Details, Registration, Clubs & Locations, Officials & Endorsements, Classes, Supp. Regs, and Products & Questions. The 'Add Coach' button is highlighted with a red arrow and the text 'Click Add Coach'. Below it are 'Prev' and 'Next' buttons, and an 'Updates' button at the bottom.

Event Details Close

Details Registration Clubs & Locations Officials & Endorsements Classes Supp. Regs Products & Questions

Add Coach

<< Prev Next >>

Updates

Click Add Coach

Coach Permits – Level 1 & 2

Event Coaches [X Close]

Add Me [Click Add Me]

Search for a specific person

Name [Magnifying Glass Icon]

Ridernet ID [Magnifying Glass Icon]

Find a coach

State

Accreditation

Search [The Search button is for Find a coach]

If you want to add other coaches to your permit you can search their name (first or last - not both) then click the magnifying glass. Alternatively you can search for a Ridernet ID or Find a Coach.

The Magnifying glass is to search a specific person.

Event Details [X Close]

Details Registration Clubs & Locations **Officials & Endorsements** Classes Supp. Regs Products & Questions

Add Coach

Ridernet ID	Name	Role	Level	
123456	Your Name	Coach	Level 2	Delete

<< Prev Next >> [Select Next >>]

Updates

CLASSES

Event Details [X Close]

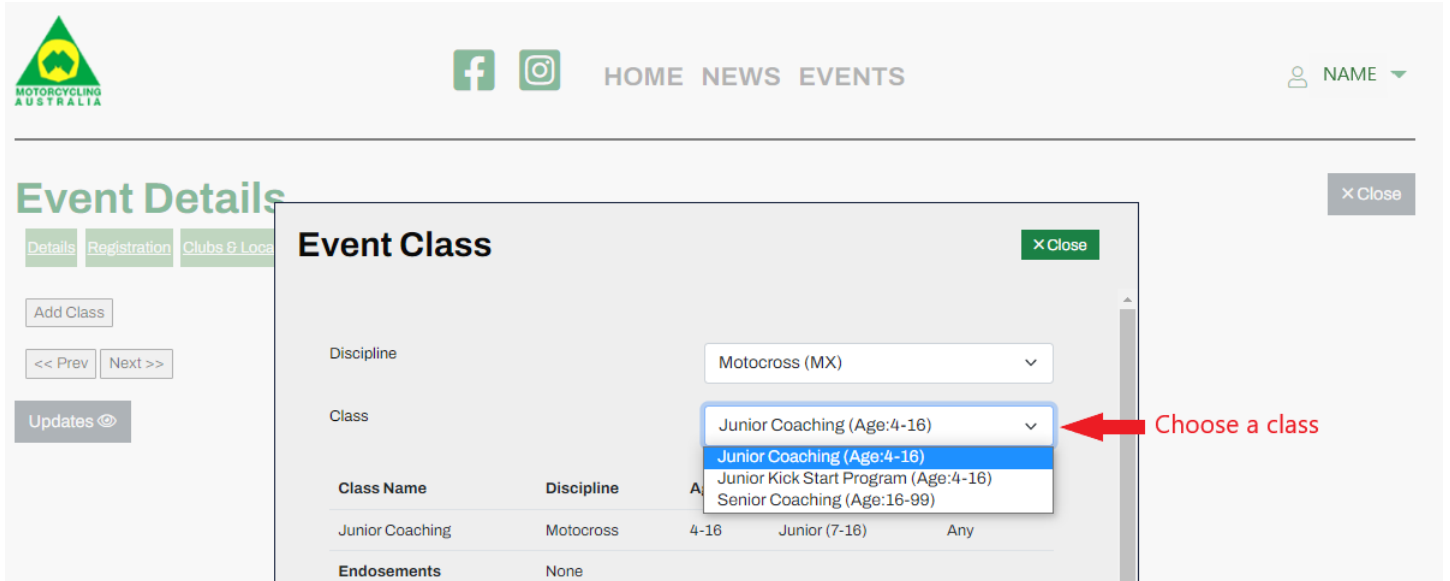
Details Registration Clubs & Locations Officials & Endorsements **Classes** Supp. Regs Products & Questions

Add Class [Add Class]

<< Prev Next >>

Updates

Coach Permits – Level 1 & 2



Event Details [Details] [Registration] [Clubs & Loca] [X Close]

[Add Class] [<< Prev] [Next >>] [Updates]

Event Class [X Close]

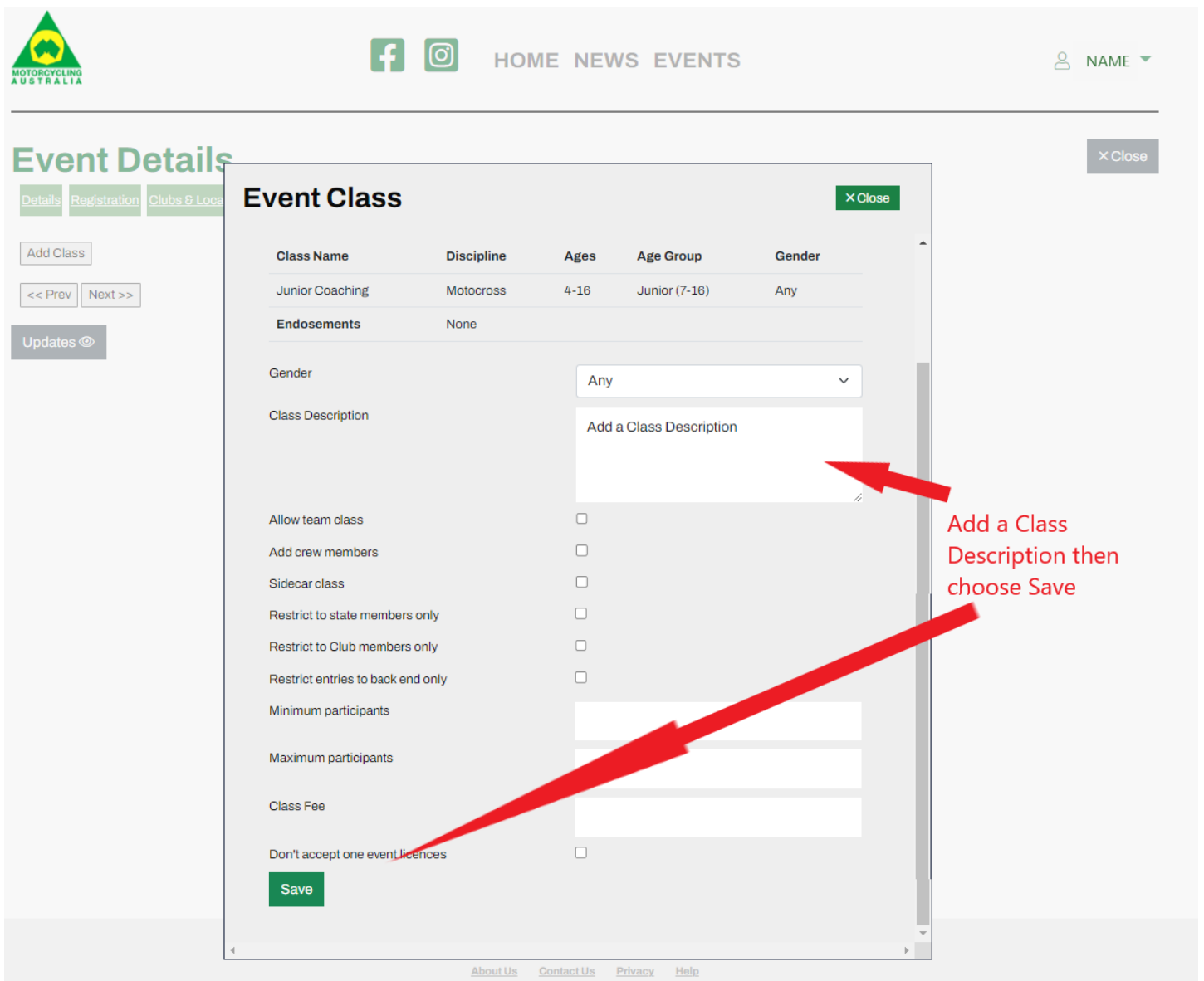
Discipline: Motocross (MX)

Class: **Junior Coaching (Age:4-16)** (Selected)

Class Name: Junior Coaching, Discipline: Motocross, Ages: 4-16, Age Group: Junior (7-16), Gender: Any

Endorsements: None

Choose a class (Red arrow pointing to the dropdown menu)



Event Details [Details] [Registration] [Clubs & Loca] [X Close]

[Add Class] [<< Prev] [Next >>] [Updates]

Event Class [X Close]

Class Name	Discipline	Ages	Age Group	Gender
Junior Coaching	Motocross	4-16	Junior (7-16)	Any

Endorsements: None

Gender: Any

Class Description: **Add a Class Description** (Red arrow pointing to the text area)

☐ Allow team class
☐ Add crew members
☐ Sidecar class
☐ Restrict to state members only
☐ Restrict to Club members only
☐ Restrict entries to back end only
 Minimum participants:
 Maximum participants:
 Class Fee:
☐ Don't accept one event licences

Save (Red arrow pointing to the button)

Add a Class Description then choose Save (Red text with arrow pointing to the description area and the Save button)

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Coach Permits – Level 1 & 2



HOME NEWS EVENTS



Event Details

X Close

Details Registration Clubs & Locations Officials & Endorsements **Classes** Supp Regs Products & Questions

Add Class

Add more classes if required

Class Name	Description	First Fee	Second Fee	
Junior Coaching	Add a Class Description	\$0.00	\$0.00	<div>EditDelete</div>

<< Prev Next >>

Click Next >>

SUPP REGS (Not Required)



HOME NEWS EVENTS



NAME

Event Details

X Close

Details Registration Clubs & Locations Officials & Endorsements **Classes** **Supp Regs** Products & Questions

Supplementary Regs are not applicable for this event type.

Event Jurisdiction
(Section 2)

<< Prev Next >>

Click Next >>

PRODUCTS & QUESTIONS (Not Required)



HOME NEWS EVENTS



NAME

Event Details

X Close

Details Registration Clubs & Locations Officials & Endorsements **Classes** **Supp Regs** **Products & Questions**

Products

Select Product Add New Product

Products & Questions are not required.

Questions

Add Question

<< Prev Save

Click Save

Coach Permits – Level 1 & 2

SUBMITTING the Permit for APPROVAL



HOME NEWS EVENTS

NAME ▼

Events

Status: All Open State: All Register: Any Find:

Search

Click Search



HOME NEWS EVENTS

NAME ▼

Events

Status: All Open State: All Register: Any Find:

Search

Click Submit

EVENT	CLUB	TYPE	DISCIPLINE	START DATE	LOCATION	STATUS	ADD +
COACH NAME - EVENT - DATE		Coaching <i>Coaching</i>	Motocross	16-Dec-22	Qld Moto Park QLD	Draft - Ready to Submit	<div>Submit</div> <div>Edit</div> <div>View</div>



Are you sure you want to submit this event for approval?

NAME ▼

Events

Status: All Open State:

Search

EVENT CLUB TYPE

ADD +

Confirm

Cancel

Coach Permits – Level 1 & 2



HOME NEWS EVENTS

NAME ▾

Events

Status: State: Register: Find:

Your event is now in Pending waiting for MQ Approval

EVENT	CLUB	TYPE	DISCIPLINE	START DATE	LOCATION	STATUS	ADD +
COACH NAME - EVENT - DATE		Coaching <i>Coaching</i>	Motocross	16-Dec-22	Qld Moto Park QLD	Pending	<input type="button" value="View"/>

APPROVED PERMIT and COMPLETING THE EVENT



HOME NEWS EVENTS

NAME ▾

Events

Status: State: Register: Find:

Your permit has been approved

EVENT	CLUB	TYPE	DISCIPLINE	START DATE	LOCATION	STATUS	ADD +
COACH NAME - EVENT - DATE		Coaching <i>Coaching</i>	Motocross	16-Dec-22	Qld Moto Park QLD	Active MX/22/G/00681 Permit Fee: \$0.00	<input type="button" value="Deactivate"/> <input type="button" value="Completed"/>

Once the event has run please click "Completed" and then submit your coaching event report

DOCUMENTS – Event Documents will be emailed to you.

Please contact MQ if you are having any issues with creating a Coach Permit
07 3281 2255 or development@mqld.org.au