

IMPORTANT: This report must be received by Motorcycling Queensland within 5 days of the meeting

NUMBER OF RIDERS:	NO. OF ONE MEETING LICENCES or SINGLE RECREATION ACTIVITY LICENCES ISSUED: (Please ensure the blue and / or green copies are enclosed)	
EVENT TITLE:	DATE:	PERMIT NO:
VENUE:	PROMOTER:	

NATIONAL
 REGIONAL ZONE
 INTERCLUB
 CLOSED
 COMMERCIAL
 SENIOR
 JUNIOR
 Road Race
 MX/SX
 Dirt Track
 Speedway
 Enduro
 Moto-Trials
 Other

NAME/S OF STEWARD/S OR REFEREE/S:	SIGNATURE/S:	Tel No:	Lic No
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NAME/S OF ASSISTANT STEWARD OR REFEREE: (If applicable)	Tel No:	Lic No
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Attached:
 Programme and/or Competitors List
 Protests
 Injury Reports
 Officials List
 Charges
 Prior to event, did Steward/s receive:
 Competitors List
 Passes
 Programme
 All necessary info

SECTION A	Yes	No	Good	Fair	Poor
Standard of machine safety examination?					
Competitors' licences checked?					
Competitors' clothing and helmets checked?					
Were riders' indemnity forms signed?					
Machine noise levels checked Y / N and within specified limits?					
Correct disclaimers on tickets/passes?					
Public warning signs displayed in accordance with MOMS?					
Programme available? Standard of programme? (Check if Permit No or MQ logo is attached)					
Riders' briefing held? What was the standard of the briefing?					
Were officials briefed? What was the standard of the briefing?					
SECTION B	Yes	No	Good	Fair	Poor
Steward/s inspected track prior to commencement of meeting?					
Was the track plan supplied current and accurate?					
Condition of safety fence?					
Condition of track prior to commencement of practice ?					
Condition of track prior to commencement of competition ?					
Weather conditions at the commencement of the meeting?					
Suitability of artificial lighting (if meeting held at night)?					
Control of dust from track surface during the meeting?					
Standard of performance of the officials of the meeting?					
Sufficient officials available at the start & throughout meeting?					
Starting lights/starting gates operated satisfactorily?					
Sufficient flag officials/track signalling devices?					
Were correct flags used?					
Were spectators admitted?					
Spectators adequate distance from track?					

