



**GUIDELINES FOR
PERMITTING**

PRIVATELY OWNED CIRCUITS

for

**COACHING / PRACTICE &
OTHER NON-COMPETITION
EVENTS**

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1.0 Background

There has been considerable interest recently from various individuals for Motorcycling Queensland to consider issuing permits to individuals to conduct practice, coaching or other Non-Competition events at privately owned circuits.

The following guidelines outline the steps involved in applying for a Track Licence for a Privately Owned Circuit, and the subsequent compliance requirements for these Tracks when conducting Non-Competition events e.g. practice & coaching.

2.0 Key Steps

The important steps that must be undertaken are as follows:

Step 1: Application For A Track Licence

Using the Motorcycling Queensland Application For A Track Licence apply for A Track Licence. An application form is located in the appendix.

The Application must include a Track plan. The plan of the track must be of sufficient scale and details to enable pertinent features to be identified ie. dimensions, flag points, obstacles, etc. A copy of a sample Track Plan is located in the appendix.

The relevant Track Licencing fee of \$175 (made payable to Motorcycling Queensland) must accompany the application.

Submit the completed application to:

The General Manager
Motorcycling Queensland
PO Box 2072
North Ipswich Qld 4305

Step 2: Arrange a Track inspection

On receipt of the application the Motorcycling Queensland General Manager will contact you to:

- a) request further information or changes to the application, or
- b) arrange a track inspection.

The track inspection involves a qualified Track Inspector coming to the proposed Track to inspect it in accordance with Motorcycling Australia & Motorcycling Queensland Track standards.

A copy of the Motorcycling Australia Venue Standards is located in the appendix.

Please note these Venue Standards apply to competition events. Tracks requesting a licence to conduct Non-Competition events (especially where the maximum number of riders using the track is restricted) may not necessarily need to comply with every standard outlined. In this circumstance however a Targeted Risk Assessment will be need to be undertaken.

The following Track Inspection Fees will apply:

Track Licence Motocross / Dirt Track / Speedway	\$175.00
Track inspection (new track & changes) Motocross / Dirt Track / Speedway	
(a) with approved plans	\$ 80.00
(b) without plans	\$160.00
(c) plus track inspector's travel	40c / km
MQ Fee to Track Inspector	
(a) with approved plans	\$ 40.00
(b) without plans	\$100.00

(Track Plans for (b) are to be drafted by Track Inspector)

The Track Inspector will submit his / her report to Motorcycling Queensland for final approval.

Step 3: Approval / Rejection

On receipt of the Track Inspector's report a final decision will be made as to whether the Track should be licenced.

The Motorcycling Queensland General Manager will forward a written response outlining the success or otherwise of the request to the applicant.

If your request has been approved, a laminated Track Licence and approved Track Plan will be included. A sample Track Licence is included in the appendix.

The Track Licence, and the permit for any event being conducted at your circuit, must be on display for riders / guardians, etc. to view when completing the Participant Declaration / Sign On (Indemnity Form) for any event.

3.0 Track Licences - General

All Track Licences expire on 31st December each year, irrespective of when the Track Licence was issued.

An invoice will be forwarded by Motorcycling Queensland in November of each year to all 'Privately Owned Track Licencees'. Permits to conduct coaching, practice or any other form of Non-Competition event at Privately Owned Circuits for the subsequent year will only be issued if the Track Licence has been renewed and the Track Licence fee has been paid.

Any alterations to the Track after the original inspection must be notified in writing to the Motorcycling Queensland General Manager, including plans. These proposed alterations must be approved by Motorcycling Queensland before work commences and the Track must then be reinspected.

In the situation where re-inspection is required the Track Inspection Fees, as noted above, will apply.

4.0 Motorcycling Australia Venue Standards

In December 2006 Motorcycling Australia released Edition 1 of their Venue Standards.

These standards have been developed to make motorcycle activity as safe as possible whilst acknowledging that it is an activity with a significant element of danger.

Any person wanting to apply for a Track Licence for a Privately Owned Circuit to be used for coaching, practice or other non-competition activity, should make every effort to comply with these standards during the construction phase, and / or consult with the Motorcycling Queensland General Manager on any proposed variations.

The Motorcycling Australia Venue Standards (edition 1) is available from the appendix.

5.0 Practice Guidelines

Any person who is successful in applying for a Track Licence for a privately owned circuit will be eligible to apply for a permit from Motorcycling Queensland to conduct practice.

Practice Permits will be issued in accordance with Motorcycling Queensland's Practice Guidelines, a copy of which is located in the appendix.

6.0 Coaching Guidelines

Any person who is successful in applying for a Track Licence for a privately owned circuit will be eligible to apply for a permit from Motorcycling Queensland to conduct coaching.

Coaching Permits will be issued in accordance with Motorcycling Queensland's Coaching Guidelines, a copy of which is located in the appendix.

7.0 Single Use Recreational Activity Licences

Books of (10) Single Use Recreational Licences may be purchased from Motorcycling Queensland. Riders involved in practice and / or coaching can purchase a Single Use Recreational meeting licence from the practice supervisor / coach of the event.

Single Use Recreational Activity Licences allow motorcyclists without an existing MA licence to undertake a one-off motorcycle experience in a non-competitive environment.

It is not mandatory for the Licence applicant to be a member of a motorcycle club.

Competency testing is not required.

The Licence is only valid for practice days (not as part of a race meeting), ride or social days, trail rides, coaching, rally class and other non-competition events.

Instructions on 'Conditions of how to issue Single Use Recreational Licence' are located in the appendix.