

**Minutes of the Sport Development subcommittee meeting held
At 6:30pm on Tuesday 31st May, 2016
Via Greymouse teleconference**

Item	Issue	Discussion (Include sufficient detail to allow the matter to be understood by a 3 rd party)	Action & by whom
1.	Welcome & Apologises		
		Julie Newsome (JN), Anne Polsoni (AP), John Armstrong (JA), Rob Salafia (RS), Karly Hoger – MQ staff (KH) and Kim Rowcliffe – MQ staff (GM). Apologies: Tania Millard (TM) and Rod Jenner (RJ).	
2.	Approval and Confirmation of previous minutes		
		Junior subcommittee - held 27 th April 2016 Moved: RS, seconded: JN – Approved. Coaching committee – 10 th September 2014 – Noted.	
3.	Election of office bearers		
		Chairperson JA nominated RS, all in favour – agreed. Secretary JA nominated JN, all in favour – agreed.	
4.	Explanation of subcommittee restructure		
		The GM addressed the meeting explaining the MQ subcommittee restructure that has led to the creation of the 'new' Sport Development subcommittee. The Sport Development subcommittee is essentially a combination of the previous Junior subcommittee and MQ coaching committee members. The Sport Development subcommittee is expected to maintain an 'all of sport focus', and is encouraged to thinking strategically and broadly about programs and initiatives to help drive and develop the sport, particularly at the junior level. Reallocation of previous tasks as follows: *Junior MX Gradings – will now be managed by the MX subcommittee; *Qld MX Team (and management positions, etc) for Australian Junior MX Champs – responsibility of the MX subcommittee; *SEQ Junior MX Series – report to the MX subcommittee. The subcommittee noted the Roles & Responsibilities document for the Sport Development subcommittee, as produced by the MQ office, and agree with its content.	

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5.	Reports		
	5.1 Finance Report	<p>The following bank statements were noted:</p> <ul style="list-style-type: none"> *Junior subcommittee account - \$828.58 *SEQ Junior MX Series account - \$17,841.27 *Junior Development Fund - \$104,226.52 <p>The SD subcommittee request the following:</p> <ul style="list-style-type: none"> -the Junior subcommittee account funds are merged with the SEQ Junior MX Series account, and that the Junior subcommittee account is then closed. -the SEQ Junior MX Series account will then be reportable to the MX subcommittee. <p>Moved: BC, seconded JN – Approved.</p>	MQ Accounts
6.	Junior Development Fund		
		<p>KH provided an update on those programs that have been funded via this year's Junior Development Fund (JDF) subcommittee grants program.</p> <p>Overseeing the JDF will continue to remain a critical function of the SD subcommittee.</p> <p>The SD subcommittee viewed the following new proposals generated by the MQ office seeking funding from the JDF:</p> <ul style="list-style-type: none"> -Queensland Schools Kick Start Program -Complimentary coaching at Dalby Moto Trail rides program <p>The SD subcommittee support both programs, however, believe in order for them to be funded correctly from the JDF, there must first be an update of the JDF funding guidelines.</p> <p>MQ office to develop updated version of JDF funding guidelines and circulate to SD subcommittee members for approval.</p>	GM / KH
7.	Coaching		
	7.1 2016 course schedule	<p>KH provided an update re: Level 1 Coaching Courses held so far in 2016 and scheduled for the remainder of 2016:</p> <ul style="list-style-type: none"> *Ipswich: 27 Feb & 5 March – 5 attendees *Rockhampton: 9/10 April – 11 attendees *Sunshine Coast: 3/4 Sept *Cairns: 26/27 November 	
	7.2 Presenter request	<p>The MQ office has received an expression of interest from Shannon Wright to become a Level 1 Coaching Course Presenter. It was agreed that the organisation currently has sufficient presenters in this role and Shannon's services would not be required at this stage.</p>	KH to advise S Wright

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8.	General Business		
	8.1 Aust Junior MX Champs	JN to communicate any decisions / recommendations made by the 'old' Junior subcommittee re: Queensland Team for the Aust Junior MX Championships to the MX subcommittee.	
9.	Next meeting & close		
		Close: 8pm Next meeting: TBA	